



# Autism Science Foundation

searching. solving. sharing.

The Autism Science Foundation (ASF) seeks a **Communications Manager** to join our growing team.

ASF is a nonprofit organization dedicated to supporting people with autism and their families by funding scientific research aimed at finding the causes of autism and developing better treatments.

The Communications Manager will write content for multiple platforms, including press releases, stakeholder communications (newsletters, blog posts), long form position statements and social media posts and will oversee all communications with multiple stakeholder groups. The ideal candidate should have experience in public relations and be excited to work as part of a growing team.

## **Roles and Responsibilities:**

- Develop and execute strategies to promote and share all science news, fundraising activities and other events.
- Write and produce content across multiple platforms, including press releases, position statements, email, newsletters, blogs and social media.
- Develop relationships with members of the press
- Write and produce organizational materials, including the annual report and other advocacy materials.
- Produce promotional/fundraising/mission videos, including for YouTube and other sites
- Other duties as assigned

## **Qualifications:**

- B.A. or B.S degree
- Minimum 2-5 years experience in communications, journalism or public relations
- Experienced, outstanding writer with very strong grammatical skills
- Understanding of academic research and/or autism science preferred
- Excellent time management and organizational skills
- Creative problem solver
- Independent worker
- Detail oriented
- Comfortable working in a fast-paced environment

ASF offers a flexible work environment with competitive salary and benefits.

Send resume and cover letter to [contactus@autismsciencefoundation.org](mailto:contactus@autismsciencefoundation.org)