



**Request for Applications:
2023 Undergraduate Summer Research in Autism Spectrum Disorders**

**RFA Released: January 31, 2023
Applications Due: February 28, 2023 5:00 PM EST
Notification of Awards: late March 2023**

Introduction

The Autism Science Foundation invites applications from highly qualified undergraduates interested in pursuing basic and clinical research relevant to autism spectrum disorders during the summer.

The proposed research must be scientifically linked to autism. Autism Science Foundation will consider all areas of related basic and clinical research including but not limited to: human behavior across the lifespan (language, learning, communication, social function, epilepsy, sleep, self-injurious behavior, catatonia), neurobiology (anatomy, development, neuro-imaging), pharmacology, neuropathology, human genetics, genomics, epigenetics, epigenomics, immunology, molecular and cellular mechanisms, studies employing model organisms and systems, and studies of treatment, service delivery, policy and employment. We encourage studies that focus on profound autism and/or include participants with profound autism. ***Priority will be given to students from underrepresented groups OR to studies that focus on understanding and narrowing the diagnosis and services gap across different races, ethnicities or socioeconomic status levels.***

Awards

Autism Science Foundation will make a number of Awards determined by its available financial resources. Research must be conducted in a university-based laboratory or in the field under the supervision of a highly qualified mentor for a period of no less than 8 weeks.

Awards of \$4000 will be made directly to the university sponsoring the research. Of this, the university must pay \$3500 directly to the student as a stipend; \$500 shall be used for lab expenses and indirect university costs. This award cannot be used to directly cover tuition payments. The sponsoring university is responsible for withholding any taxes required by law.

Eligibility

Applicants for summer undergraduate research awards must be currently enrolled undergraduates in good standing in a program leading to a Bachelor of Arts or Bachelor of Science degree. Applicants who are currently enrolled in a program, but will graduate prior to September 15, 2023 are NOT eligible. Candidates may not have a BA or BS at the time the award is started. The summer research may take place at a university other than the one where the student is enrolled as an undergraduate. The mentor should be faculty at the university where the research will take place. The research itself may take place on or off campus (i.e. in a school, at a job site employing individuals with autism, at a summer camp, etc.) as long as it is supervised by an experienced mentor and/or advisor and a plan on how this will occur is included in the application.

The proposed mentor must hold a tenured or tenure-track faculty appointment (or equivalent) at an accredited institution of higher education or health/medical/research institution, and must be an established and active investigator in some aspect of autism research. Each mentor may support only one candidate per summer.

Inclusion of an additional advisor other than the mentor is encouraged, but not required. As examples, this could include a more senior person in the lab who will be working closely with the student, or someone who provides scientific guidance or advice on research recruitment, or the conduct of research in underserved communities. It is highly suggested that applicants interested in studying underserved communities (including profound autism) involve someone as an advisor who has previously worked with these communities if their mentor has limited experience in this area.

Proposals Using Post Mortem Tissue

Proposals using post mortem tissue for research must provide documentation that the necessary tissue is or will be available at the research site at the time of the award. Proposals without proper documentation will be returned without review.

Proposals Using Animal Models

Animal models of neurodevelopmental disorders including autism are critical to both understanding of underlying biology and etiology, as well as pre-clinical interventions and treatments. However, they can be misunderstood or misinterpreted. A list of recommendations on how to best utilize animal models can be found here: <https://onlinelibrary.wiley.com/doi/10.1111/gbb.12803>

Language Usage in Proposal:

ASF encourages applicants to use any and all scientific and medical terminology necessary to describe autism, autistic people and the day-to-day realities of life of people with autism. For further guidance, you may refer to: <https://onlinelibrary.wiley.com/doi/10.1002/aur.2876>

Proposal Preparation - please prepare all materials in a Word document and save frequently

Proposals will include the following.

- **Project Abstract** (1000 characters max)
- **Research Plan:**
 1. Project title
 2. Description of research to be conducted over the summer - 6000 characters max, approximately 1000-1750 words, no references are required.
 3. Summary of activities and opportunities that the applicant will engage in (for example, weekly lab meetings, home visits, etc.) - 6000 characters max, approximately 1000-1750 words
- **Applicant's Personal Statement** - Please include applicant's race and ethnicity - 5000 characters max, approximately 714-1250 words
- **Applicant's Transcript** (unofficial transcripts are acceptable)
- **CV of Mentor** (NIH biosketch format is acceptable)

- **Letter of Recommendation from Mentor:** A letter of recommendation should be provided by the proposed mentor evaluating the applicant's qualifications. The mentor should describe the lab environment and resources available to the student over the summer, including opportunities for the student to meet and work with other summer student researchers, even if outside the field of autism. **Please let your mentor know you will need a letter ASAP so that they can provide it by the February 28th deadline.**
- **Human Subjects and Animal Welfare Certifications:** Before an award is made, we must have a copy of an official letter of approval which identifies the student and mentor by name, project title and date of project approval, and is signed by the Review Committee Chair or equivalent responsible institutional/government official. Please be aware of this and begin the process ASAP. ***IRB and IACUC certifications are NOT required to submit an application, but are required if necessary before an award will be made. The project should start no later than July 5, 2023***

Additional Information:

ASF encourages open source publication of articles, including open access as well as depositing of manuscripts in PubMed Central. ASF maintains a resource to allow open sharing of peer-reviewed manuscripts and highly encourages awardees to use them. ASF also requires that all awardees register with ORCID for an ORCID ID.

Submission of Proposals

Applicants will create and submit proposals using the Reviewr submission management platform. Go to <https://my.reviewr.com/site/undergradsummer> to create a Reviewr account (or log in to an existing account), and continue to the online application form. Please prepare your application in a word document and copy and paste into Reviewr so your work is saved in case of any technical issues.

Applicants will be required to provide basic contact information. The research plan and personal statement information will be entered directly into the submission form as text. No graphs/figures/photos/tables will be allowed. Documents like the applicant's transcript and the mentor's CV/NIH biosketch must be uploaded in .pdf format. Applicants will request letters of recommendation from mentors directly through Reviewr – applicants will need to provide the recommender's contact information which will prompt an email to the recommender with a link where they can upload the letter of recommendation as a PDF.

Applicants are able to save, continue, and modify the contents of their proposal on Reviewr at any time before the closure of the submission period. *However, we strongly suggest you write everything in Word and copy and paste to preserve your work.* Video tutorials and Frequently Asked Questions regarding the use of Reviewr [can be found here.](#)

Please note that all fields must be completed in order to submit the request for your letter of recommendation. This means do NOT wait until the last minute to apply. Letters of recommendation and applications have the same due date of February 28th, 5:00 PM ET. *Please alert the person that will be*

submitting your letter that they will be receiving an email from “grants@autismsciencefoundation.org” and ask them to check their junk mail/spam folders if they do not receive the request.

When you are finished with your application, be sure to hit ‘save and submit’ not ‘save and exit’.

Successful electronic submission will be confirmed by email notification to the sender.

Proposals, including letter of recommendations, are due on or before Feb 28, 2023 5:00PM

Proposals will not be accepted after the due date. Please note the time zone. The Reviewr portal will close for submissions on February 28, 2023 at 5:00 PM ET. It is the applicant’s responsibility to ensure that the proposal complies with the conditions prescribed in this RFA. Autism Science Foundation reserves the right to return any proposal without review.

Autism Science Foundation reserves the right to make changes to this RFA at any time. Changes will be posted at www.autismsciencefoundation.org/ApplyForaGrant.html. We advise applicants to check this website frequently.

Award notifications will be made in March of 2023. Awards must start between May 1, 2023 and July 5, 2023. While the work should be completed in the summer, a full year contract will be made to offset costs of academic and training activities outside the 8 week period.

Payment of Awards

Awards will be paid directly to the university sponsoring the research at the start of the award period. Payment will be contingent upon acceptance (by an official authorized to act for the institution receiving the award) of the Autism Science Foundation award terms and conditions without amendment (provided at the time of the award) and receipt by ASF of all required certifications. An award cannot be transferred to another investigator, laboratory or sponsoring institution without prior written approval from Autism Science Foundation. Similarly, awardees cannot change mentors or advisors without prior written approval from Autism Science Foundation.

Though the grant term will be defined as one year in the contract, students must submit an outcomes report at the end of the summer research period and no later than October 1, 2023. A template will be provided by the Autism Science Foundation for this purpose.

Review Process and Evaluation Criteria

Proposals will be reviewed by members of Autism Science Foundation Scientific Advisory Board as well as active and experienced investigators recruited from the scientific community for their expertise in the research areas of the proposals.

Questions about proposal submission, proposal content and review, or applicant eligibility should be addressed to Casey Gold-Casey, Director of Operations, Autism Science Foundation.
(cgold@autismsciencefoundation.org)