



Job Title: Scientific Program Officer

Department: Science

Reports To: Alycia Halladay, CSO

Location: NYC/remote

Employment Type: Full-time

The Autism Science Foundation is a leading science organization dedicated to supporting people with autism by funding scientific research to understand the causes of autism and develop better treatments. ASF also assists scientists by facilitating, publicizing and disseminating autism research and scientific discoveries. We are currently seeking a Scientific Program Officer to contribute to the scientific mission by supporting the major scientific initiatives of ASF, working together with scientific leadership to ensure scientific projects receive scientific support and guidance. This includes community and patient engagement, dissemination of findings and organization of scientific priorities.

We are a hybrid organization with a main office in New York City and offer generous paid time off, a 401k, medical benefits. We seek a self-starter who can work independently and integrate diverse perspectives, including the family and caregiver perspective, into scientific programming. The SPO will be accountable for managing and leading a portfolio different projects including AGENDA, the BSRC, NextGen Sibs and some of the fellowship programs offered.

Position Description

The Scientific Program Officer will work with the Chief Science Officer in development and planning, coordinating, managing, organizing and supporting scientific research at ASF, particularly for the collaborative networks supported by ASF. This includes the Alliance for the Genetic Etiologies of Neurodevelopmental Disorders and Autism (AGENDA), the Baby Siblings Research Consortium, Next Gen Sibs, Sam's Sibs Stick Together, Participate In Research database and multiple activities relating to profound autism. The SPO will work with staff within the organization as well as with scientists and stakeholders who work on these

projects. The SPO will provide scientific coordination and support on multiple levels, including creating shared resources and will serve as a liaison across different research projects.

This position will require understanding of neurodevelopmental disorders, challenges of families experiencing rare genetic disorders associated with neurodevelopmental disorders, and a demonstrated expertise in private/public partnerships in the field.

Responsibilities:

- Support management and of the scientific portfolio of ASF, including grants, collaborative networks, initiatives and programs;
- Work collaboratively with families, Patient Advocacy Groups and researchers to improve participation in research studies, findings, and access to research opportunities;
- Conduct strategic planning with the CSO to develop new initiatives to support all areas of ASF reach;
- Identify research gaps or areas of opportunity, partnership, collaboration and expansion;
- Translate research findings into actionable knowledge;
- Oversee the activities and priorities of key initiatives;
- Engage the autism community, including Patient Advocacy Groups, in research activities;
- Develop and implement scientific research priorities across the science portfolio;
- Lead dissemination efforts of findings across the scientific portfolio;
- Report and communicate data for stakeholders and partners

Qualifications:

- PhD, MD or equivalent
- Demonstrated understanding or involvement of clinical trials and longitudinal research.
- Experience interacting with families and Patient Advocacy Groups preferred
- Understanding of research design and analysis
- Proof of ability to work independently
- Experience in grant-funded research (either as an administrator or grantee)

- Some travel is required

Please send a letter of interest outlining qualifications together with a current CV to ahalladay@autismsciencefoundation.org